

Rural Municipality of North Norfolk Council Minutes – December 14th, 2009.

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, December 14th, 2009.

Present: Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Dennis Jarema, Harold Unrau, Chief Administrative Officer Valorie Unrau

Call to order

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.

Minutes

256/09

Jarema – Wilcox **BE IT RESOLVED THAT** the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held November 9th, 2009, and special meeting held December 3, 2009 hereby be adopted as circulated.

“Carried”

Agenda

257/09

Unrau – Wieler **BE IT RESOLVED THAT** the Agenda prepared by the Chief Administrative Officer hereby be adopted as circulated.

“Carried”

Reception of Delegations

9:00 a.m. – Robert Smith

9:10 a.m. – Sergeant Rob McCarville - Portage RCMPolice

The November 2009 policing report was circulated to Council.

9:30 a.m. – Landfill Attendant

Reports of Committees

- Reeve and Councillor Committee Reports
- Chief Administrative Officer Report

i) Meter Tender

258/09

Friesen – Wieler **WHEREAS** Council of the Rural Municipality of North Norfolk wishes to have the water meters replaced in the Local Urban District of Austin: and, **WHEREAS** tenders were received for the completion of the meter replacement;

THEREFORE BE IT RESOLVED THAT the tender received from Heartland Plumbing & Heating hereby be accepted, subject to any discount applied when a R.M. employee assists in the replacement.

“Carried”

ii) Personnel – Public Works Banked Hours

iii) 2010 Convention Update

iv) Penalty Cancellation Authorization

259/09

Wieler – Jarema **BE IT RESOLVED THAT** the Chief Administrative Officer hereby be authorized to cancel penalty on tax rolls where the penalty does not exceed five dollars.

“Carried”

- v) Vacation Request - Regional Water Public Works
- CAO

Noted and Filed

- vi) Weed Board

260/09

Wilcox – Voesenek

WHEREAS the North Norfolk/MacGregor Weed District has been operating as its own entity since 1966;
AND WHEREAS the Public Sector Accounting Board Principles require that consolidated financial statements be included in the R.M. of North Norfolk financial statements
THEREFORE BE IT RESOLVED THAT the revenue and expenses be amalgamated into the R.M. of North Norfolk regular financial statements.

“Carried”

- vii) PSAB Reporting – Conversion Expense

261/09

Wilcox – Jarema

WHEREAS estimated costs for PSAB conversion statements have been received from auditors, Sharpe & Co.,
AND WHEREAS, Public Sector Accounting Board has ruled that it is mandatory to include the new tangible capital asset section for 2008 and 2009,
THEREFORE BE IT RESOLVED THAT the R.M. of North Norfolk hereby authorize the Chief Administrative Officer to allow the auditors to complete the PSAB conversion statements.

“Carried”

- Development Officer Building Inspector By-Law Enforcement Officer:
 - i) Building permit status reports

262/09

Unrau – Friesen

BE IT RESOLVED that Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Permit #	Roll #	Location	Proposal
69/09	57600	NE 10-11-10	House Addition
70/09	156500	20 Townley St.	House
71/09	128700	SE 19-11-11	Garage/Family Room
72/09	115100	34-11-9	Demolish Old House
73/09	40400	NE 9-10-10	Entrance Addition
74/09	69645	SW 31-11-10	RTM

;and,

BE IT RESOLVED THAT the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

Petitions & Communications

- a) Central Plains Fun Guide - Request for Advertisement

263/09

Voesenek – Jarema

WHEREAS the 4th edition of the Central Plains Fun Guide is being published; and,
WHEREAS the Rural Municipality of North Norfolk has purchased an advertisement in previous editions;
BE IT RESOLVED THAT Council of the R.M. Of North Norfolk hereby purchase an advertisement in the 2010 edition of the Central Plains Fun Guide; and,
FURTHER BE IT RESOLVED THAT the expense of the advertisement cost of \$500.00 be shared equally with the Town of MacGregor.

“Carried”

- b) Arctos Land Corp - TransCanada Keystone Pipeline – Bridge to access valve site

264/09

Jarema – Wilcox **WHEREAS** TransCanada Keystone Pipeline Limited wishes to install a bridge across a creek on the east side of NE 4-12-12 WPM to provide access to their valve site;
THEREFORE BE IT RESOLVED THAT Council of the R.M. of North Norfolk approve the request from TransCanada Keystone Pipeline Limited.

“Carried”

- c) Manitoba Conservation - Spreading Authorization
Noted & Filed
- d) Neepawa & Area Mutual Aid Meeting Minutes – January 28, 2010 Elected Officials
Noted & Filed
- e) Minister of Intergovernmental Affairs - Bill 4, Community Revitalization
Noted & Filed
- f) Manitoba Hydro - Bipole III Transmission Projects
CAO to invite to January meeting
- g) Austin & District Community Club Financial Report
Noted & Filed
- h) Sport Manitoba - Central Region
Noted & Filed
- i) Candice Hoepfner - Media Release – Grade Crossing Improvements
Noted & Filed
- j) Manitoba Hydro - Bipole Transmission Project – Open Houses
Noted & Filed
- k) Inter-Ridge Recreation - News Article
Noted & Filed
- l) AMM Annual Convention - News Release
Noted & Filed
- m) KidSport Manitoba - Contribution Request
Noted & Filed
- n) AMM Annual Convention - News Release
Noted & Filed
- o) Manitoba Conservation - Spreading Authorization
Noted & Filed
- p) FCM - News Bulletin
Noted & Filed
- q) G. Naherniak - Building Permit
CAO to respond
- r) CAPSC Safety Services - Conference
Noted & Filed
- s) Minister of Intergovernmental Affairs - Federal Gas Tax Funding
Noted & Filed
- t) AMM News Release
Noted & Filed
- u) Minister of Intergovernmental Affairs - Livestock Operations Policy
Noted & Filed
- v) Citizen & Immigration Canada - Paul Yuyzyk Award
Noted & Filed
- w) Portage la Prairie Planning District
Noted & Filed
- x) HED Insurance - Annual Renewal
Noted & Filed
- y) Manitoba Local Government - Campaign Financing Rules
Noted & Filed
- z) Department of Justice - News Release
Noted & Filed
- aa) Northern Potato Company - PR #242
Noted & Filed
- bb) Manitoba Conservation - Spreading authorization
Noted & Filed
- cc) Manitoba Association - CED Conference

265/09

Wilcox – Voesenek

WHEREAS the annual conference for Community Economic Development is being held on January 9, 2010 in Brandon,
THEREFORE BE IT RESOLVED THAT Reeve Christoffersen be authorized to attend.

“Carried”

- dd) Province of Manitoba - Community Planning
Noted & Filed
- ee) Office of Chief Veterinarian - Humane Inspection Program
Noted & Filed
- ff) Darrell Wieler - Gravel
CAO to respond
- gg) Robert Smith - Bipole III
Noted & Filed
- hh) Landfill Operator - Refer to salary negotiations
Noted & Filed
- ii) I.C.E. Marketing Quotation - Protective Netting

266/09

Wieler – Friesen **WHEREAS** a quote has been received from I.C.E. Marketing & Consulting for the supply of protective netting and netting clips for installation at Austin Community Centre.
THEREFORE BE IT RESOLVED THAT the quotation be accepted.

“Carried”

- jj) Pine Creek Superseal - Quotation – Protective Netting

267/09

Unrau – Wieler **BE IT RESOLVED THAT** Council of the R.M. of North Norfolk hereby authorize the quotation supplied by Pine Creek Superseal for the installation of the netting around the Austin Rink.

“Carried”

- kk) MMAA - Safe Working Conditions – Leadership in Safety
Referred to January 2010 Meeting

- ll) MacGregor Elementary School - Yearbook Donation Request

268/09

Wilcox – Jarema **WHEREAS** the MacGregor Elementary School is requesting a donation toward their yearbook project; and,
THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby contribute \$50.00 to the yearbook project.

“Carried”

- mm) Landfill Operations - Illegal disposal
Noted & Filed
- nn) Province of Manitoba - Proposed Subdivision Conditional Approval
Noted & Filed
- oo) Candice Hoepfner - Media Release
Noted & Filed
- pp) M.I.T. - Yellowhead Regional Water Supply
Noted & Filed
- qq) MMAA - Administration/Finance Development Program
 February 24-26, 2010

Refer: RSN # 277

Accounts

- a) Monthly expenditures

269/09

Wilcox – Jarema **WHEREAS** Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **November 30, 2009**; and,
BE IT RESOLVED that Council hereby authorize payment of general operating cheques and payroll 200901785 to 200901939 both inclusive totalling **360,076.03**

“Carried”

- b) Month End Financial report

270/09

Unrau – Friesen **BE IT RESOLVED** that the month end Financial Statements and project reports hereby be received as information.

“Carried”

- c) Special Council Projects report

By-Laws

Unfinished Business

- a) LUD - Old Town Shop Rental Request

271/09

Unrau – Friesen **WHEREAS** a request has been received for the rental of the property of the old LUD shop located on 7 Leyton,
AND WHEREAS Council deems it important to keep the property for the storage of R.M. equipment and tools,
THEREFORE BE IT RESOLVED THAT Council does not allow the rental of the property.

“Carried”

- b) Roll #11500, Town of MacGregor - Transfer

272/09

Wilcox – Voesenek

WHEREAS Roll #11500, in the Town of MacGregor, that is part of the Municipal Office property,
AND WHEREAS the Municipal Office is jointly owned,
THEREFORE the Council of the R.M. of North Norfolk hereby authorize the Chief Administrative Officer to arrange for the transfer of the property into their name as joint owners.

“Carried”

- c) EMO Plan Approval

Referred to January Meeting

- d) HED Recommendations - Community Centres

- e) Wastewater Treatment Lagoons - Reply

Investigation for Land Purchase to Take Place

- f) Trailer Sale - 9 Main Street – Acquired through tax sale

Employees to Clean Property

- g) Zamboni Shed -

Invite Austin Community Centre Board to January Meeting

General Business

- a) 2010 Salary Review - Revised Schedule A

- b) Unsightly property - Second Ave.,

Referred to Building Inspector

- c) Penalty

- d) Holiday Office Hours

273/09

Wieler - Unrau

BE IT RESOLVED THAT the Holiday hours be set as:

December 24 - Closed at Noon

December 25 - Closed

December 28 - Closed

December 31 - Open all Day

January 1, 2010 - Closed

“Carried”

- e) Annual Committee Appointments

January meeting

- f) CAO Position

274/09

Wilcox – Voesenek

WHEREAS the personnel committee has interviewed and have selected Valorie Unrau for the position of Chief Administrative Officer for the municipality; and,

THEREFORE BE IT RESOLVED THAT Council hereby ratify the employment of Valorie Unrau to the position of Chief Administrative Officer; and,

FURTHER BE IT RESOLVED THAT the recommendations made by the personnel committee be hereby documented and endorsed in a duly prepared and executed Employment Agreement.

“Carried”

g) Land Lease
Tabled to January Meeting

h) Tire Purchase
Noted & Filed

i) Nor-Mac Centre - Invoice for Repair

275/09

Unrau – Wieler **BE IT RESOLVED THAT** the invoices for repair of equipment on the curling and skating side at the Nor-Mac Centre be authorized to be taken from the Rec Reserves.

“Carried”

j) Fire Hall Furnace Replacement

276/09

Friesen – Wieler **BE IT RESOLVED THAT** Council authorize the purchase of a high efficiency furnace for the Austin Fire Hall as per the quote from Heartland Plumbing & Heating for \$1,625.00 plus taxes.

“Carried”

k) MMAA Seminar - February 24 – 26, 2010 in Elkhorn

277/09

Wilcox – Jarema **WHEREAS** the Manitoba Municipal Administration Association is hosting a seminar for Administration/Finance Development on February 24-26, 2010 in Elkhorn,

THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer hereby be authorized to attend AND

THEREFORE BE IT RESOLVED THAT the expenses be cost shared with the Town of MacGregor.

“Carried”

Notice of Motion

Adjournment

278/09

Wilcox – Jarema **BE IT RESOLVED THAT** that Council now adjourns. Time of day: 6:45 pm.

“Carried”

Valorie Unrau, CMMA
Chief Administrative Officer
(subject to errors and/or omissions)

Neil Christoffersen
Reeve