

Rural Municipality of North Norfolk Council Minutes – January 11, 2010.

Minutes of the regular meeting of Council of the Rural Municipality of North Norfolk held in Council Chambers in MacGregor on Monday, January 11th, 2010.

Present: Reeve Neil Christoffersen, Councillors Bill Wieler, Leonard Friesen, Art Wilcox, Karl Voesenek, Dennis Jarema, Harold Unrau, Chief Administrative Officer Valorie Unrau

Call to order

Reeve Neil Christoffersen called the meeting to order at 9:00 a.m.

Minutes

01/10

Jarema – Wilcox

BE IT RESOLVED THAT the minutes of the Regular Meeting of Council of the Rural Municipality of North Norfolk held December 14th, 2009, hereby be adopted as circulated.

“Carried”

Agenda

02/10

Unrau – Friesen

BE IT RESOLVED THAT the Agenda prepared by the Chief Administrative Officer hereby be adopted as circulated.

“Carried”

Reception of Delegations

9:00 a.m. – Portage RCMP – December report – Sergeant Rob McCarville

9:15 a.m. – Marvin Giesbrecht – Austin Community Centre

9:30 a.m. – Trevor Joyal – Bi-pole III Transmission

Presenters:

Glen Fitzmaurice	- ROW Agent – Hydro
Patrick McGarry	- Hydro Sr. Project Manager
Trevor Parler	- MMM Group Consultant
Donovan Toews	- Landmark Planning & Design Inc.

Reports of Committees

Reeve and Councillor Committee Reports

Chief Administrative Officer Report

- i) Public Works Certification
Noted & Filed
- ii) Fire Inspection - Austin Community Club
Noted & Filed
- iii) Mobile Home Sale
Noted & Filed
- iv) SEO
Tabled to February meeting

“In Camera” - Personnel

03/10

Wilcox – Voesenek

BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk close the regular meeting and move “in camera” to discuss personnel matters.

“Carried”

04/10

Unrau - Friesen

BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk return to their regular meeting.

“Carried”

Development Officer Building Inspector By-Law Enforcement Officer:

- i) Building Permit Status Reports

05/10

Wieler - Friesen

BE IT RESOLVED THAT Council have now had the opportunity to initially review the proposed building and development permits filed by the individuals:

Permit#	Roll #	Location	Proposal
75/09	20790	NE 35-12-12	Pole Shed
76/09	133345	92 Railway Ave.	Porch Addition

;and,

BE IT RESOLVED THAT the permits hereby be forwarded to the Building Inspector for processing.

“Carried”

Petitions & Communications

- a) Office of the Fire Commissioner

06/10

Wilcox – Jarema

WHEREAS the Office of the Fire Commissioner has requested that all municipalities forward a resolution to the Office of the Fire Commissioner stating who should be designated the Local Assistant to the Fire Commissioner;

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality hereby authorize Gerrie Currie to act as Fire Chief of the Austin Fire Department and

THAT James Zacharias hereby be authorized to act as Deputy Fire Chief.
"Carried"

- b) Healthy Communities Conference 2010-01-07

Noted & Filed

- c) Association of Manitoba Municipalities

Noted & Filed

- d) Community Planning Subdivision SE 36-10-9WPM

07/10

Jarema – Voeselek

BE IT RESOLVED THAT the Council of the R.M. of North Norfolk hereby approves the proposed subdivision application of Edward Ostopowich #4156-09-5214 on SE 36-10-9WPM.

"Carried"

- e) Wendy Petersen Canadian Red Cross - Donations

Noted & Filed

- f) Anne Danielson Canadian Red Cross – Letter of Understanding

08/10

Wilcox –Voeselek

WHEREAS the Canadian Red Cross has forwarded a Letter of Understanding which outlines the Canadian Red Cross role in the event of an emergency as part of our emergency preparedness

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby authorize the Chief Administrative Officer to sign the Letter of Understanding.

"Carried"

- g) Canada Manitoba Infrastructure Programs - Contribution Agreement

09/10

Wilcox – Voeselek

WHEREAS the Canada Manitoba Infrastructure Program has forwarded a copy of the Building Canada Fund contribution agreement

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality authorize the Reeve and the Chief Administrative Officer to sign the agreement.

"Carried"

- h) Federation of Canadian Municipalities -Membership Request

10/10

Unrau – Wieler

BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby authorize a membership in the Federation of Canadian Municipalities.

“Carried”

- i) Diane Hackewich, M.I.T. - PTH 34- Detour
Noted & Filed
- j) Red River Basin Commission - Contribution Request
Noted & Filed
- k) Centra Gas Manitoba - Notice of Application & Pre-Hearing Conference
Noted & Filed
- l) Hudson Bay Route Association - Contribution Request
Noted & Filed
- m) Hudson Bay Route Association - Membership
Noted & Filed
- n) Glen Campbell – Campbell’s Skid Steer - Mowing quote
CAO to Respond
- o) WHMIS Training - January 27, 2010
Noted & Filed
- p) Community Planning - Proposed Subdivision – NW 11-10-12WPM

11/10

Jarema – Wilcox

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby approves the proposed subdivision of Andrew Bryce # 4156-09-5221 on NW 11-10-12WPM.

“Carried”

Accounts

- a) Monthly expenditures

12/10

Wilcox – Jarema

WHEREAS Council of the Rural Municipality of North Norfolk has now reviewed the expenditures of the municipality for the period ending **December 31, 2009**; and,

BE IT RESOLVED that Council hereby authorize payment of general operating cheques and payroll 200901951 to 200902051 both inclusive totalling **319,959.77**.

“Carried”

- b) Month End Financial report

13/10

Wilcox – Jarema

BE IT RESOLVED that the month end Financial Statements and project reports hereby be received as information.

“Carried”

- c) Special Council Projects report

By-Laws

Unfinished Business

- a) EMO Plan Approval

14/10

Wieler – Friesen

WHEREAS the Joint Emergency Measures Committee has prepared an Emergency Plan

AND WHEREAS the Council has reviewed the Emergency Plan

THEREFORE BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby approve the Emergency Plan as prepared by the Joint Emergency Committee.

“Carried”

- b) Trailer Sale 9 Main Street

Noted & Filed

- c) Land Lease SE ¼ 1-11-12WPM

15/10

Unrau - Friesen

BE IT RESOLVED THAT Council continue to lease the SE ¼ 1-11-12WPM to Gerry Doucette for another one year extension.

“Carried”

- d) Lagoon Land Purchase

Reeve to Negotiate Price

General Business

- a) 2010 Salary

16/10

Wilcox – Jarema

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk does hereby authorize the 2010 salaries according to Schedule “A”.

“Carried”

- b) Beaver Control Invoice

17/10

Wilcox – Voesenek

WHEREAS an invoice has been received from Arthur North for Beaver Control,

THEREFORE BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby authorize payment of the invoice.

“Carried”

c) Utility Accounts to Taxes 30 days in arrears

18/10

Friesen – Unrau

BE IT RESOLVED THAT all outstanding invoices 30 days and over on December 31, 2009 hereby be added to their corresponding tax roll entry in accordance with Section 252 of the Municipal Act.

“Carried”

d) Accounts Receivable Report

Noted & Filed

e) 2010 Interim Budget

19/10

Wilcox - Jarema

WHEREAS in accordance with Section 163 of the Municipal Act, the Council of the Rural Municipality of North Norfolk may adopt an Interim Operating budget to have effect until the Council adopts the Operating Budget for 2010; and,

BE IT RESOLVED the following interim operating budget estimates be hereby approved:

OPERATING EXPENDITURES

General Government Service	\$ 40,000.00
Protective Services	\$ 60,000.00
Transportation Services	\$ 40,000.00
Environmental Services	\$ 10,000.00
Public Health Services	\$ 10,000.00
Environmental Development Services	\$ 4,000.00
Economic Development Services	\$ 6,000.00
Recreation and Cultural Services	\$ 15,000.00
Fiscal Services	\$ 10,000.00

CAPITAL EXPENDITURES

Borne by Operating	\$ 15,000.00
Borne by Reserves	\$300,000.00

“Carried”

f) Signing Authority

20/10

Wilcox – Voesenek

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk authorize Executive Assistant Theresa Bergen to have signing authority with either the Reeve or the Deputy Reeve on behalf of the Rural Municipality of North Norfolk.

“Carried”

g) Taxervice - Engagement Letter

21/10

Wieler - Unrau

WHEREAS an engagement letter has been received from Taxervice

THEREFORE BE IT RESOLVED THAT the Chief Administrative Officer hereby be authorized to sign the engagement letter with Taxervice.

“Carried”

h) 2010 Committee Appointments

22/10

Wilcox - Jarema

WHEREAS Council would like to review the appointment of officers and committees for the municipality;

And,

BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk hereby approves the appointment of officers and committees as follows:

- Personnel and Policy Committee – Joint Staff:
Neil Christoffersen, Harold Unrau, Art Wilcox, Karl Voesenek
- Personnel and Policy Committee – Non Joint Staff:
Council
- Fire and Police Protection Committee:
Neil Christoffersen, Karl Voesenek, Dennis Jarema, Harold Unrau
- Transportation and Machinery Committee:
Bill Wieler, Leonard Friesen, Dennis Jarema
- Drainage Committee:
Neil Christoffersen, Bill Wieler, Dennis Jarema, Karl Voesenek, Leonard Friesen
- Environmental Health, Landfill Refuse Collection Committee:
Harold Unrau, Bill Wieler, Leonard Friesen
- Utilities Committee:
Council
- North Norfolk MacGregor Weed Control District Committee:
Bill Wieler, Dennis Jarema, Karl Voesenek, Art Wilcox
- Whitemud Watershed Conservation District Committee:
Sub-District 35 – Karl Voesenek, Kerry Tomchuk
Sub-District 36 – Bill Wieler, Ken Wright
Sub-District 37 – Leonard Friesen, Gerald Doucette
Sub-District 38 – Dennis Jarema, Dennis Lewis
- Local Urban District of Austin Committee:
Leonard Friesen
- MacGregor Community Hall Committee:
Harold Unrau
- Nor-Mac Centre Committee:
Harold Unrau
- MacGregor Golf Club and Hall Building Committee:
Bill Wieler
- Austin Community Centre Committee:
Leonard Friesen, Art Wilcox
- Sidney Community Centre Committee:
Dennis Jarema
- Rossendale Community Centre Committee:

- Karl Voesenek
- Gladstone Veterinary Clinic Committee:
Art Wilcox
 - MacGregor North Norfolk Library Committee:
Neil Christoffersen
 - Heartland Community Futures Committee:
Neil Christoffersen
 - Nor-Mac Planning District Committee:
Neil Christoffersen, Dennis Jarema, Bill Wieler
 - MacGregor Health Care Foundation Committee:
Art Wilcox
 - MacGregor/Austin Senior Support Program Committee:
Art Wilcox
 - Central Plains Incorporated Committee:
Neil Christoffersen
 - Yellowhead Regional Water Co-op Committee:
Neil Christoffersen, Bill Wieler
 - Emergency Measures Operations
Neil Christoffersen, Leonard Friesen

“Carried”

i) Municipal Employee Code of Conduct

23/10

Unrau – Friesen

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby adopt the municipal employee code of conduct attached hereby as Schedule “B”.

“Carried”

j) Tax Sale Designation

24/10

Wieler – Friesen

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk does hereby designate the year 2009 for which properties in tax arrears be placed into tax sale, and offered for sale by Public Auction to recover tax arrears and costs.

“Carried”

k) Zamboni Shed

25/10

Unrau – Friesen

WHEREAS the Austin Rink is in need of engineered drawings for a zamboni shed,
THEREFORE BE IT RESOLVED THAT DGH Engineering be contracted to provide the engineered drawings;
And,

FURTHER BE IT RESOLVED THAT the cost of the plans be paid for by the Rural Municipality of North Norfolk General Fund.

“Carried”

l) Gravel Abbey Invoice

26/10

Wieler – Friesen

BE IT RESOLVED THAT Council of the Rural Municipality of North Norfolk hereby authorize payment of the invoice received from Abbey Sand & Gravel for the amount of \$166,034.32,

AND FURTHER BE IT RESOLVED THAT the invoice be a 2009 expense.

“Carried”

m) Austin Community Centre Fire Inspection

27/10

Wilcox - Jarema

BE IT RESOLVED THAT the Council of the Rural Municipality of North Norfolk cancel the Austin Community Centre fire inspection invoice.

“Carried”

n) Councillor Leave of Absence

28/10

Wilcox – Voesenek

BE IT RESOLVED THAT Council hereby grant a leave of absence to Councillor Jarema from Council for the period beginning January 13, 2010 and ending March 3rd, 2010.

“Carried”

o) Multiplex Donation

Prior to the presentation of the question, Councillor Wieler requested a recorded vote.

29/10

Unrau – Wieler

BE IT RESOLVED THAT the Council of the Rural Municipality hereby authorize a donation to the MacGregor Hall/Clubhouse Building Fund in the amount of \$50,000.00.

“Carried”

RECORDED VOTE;

FOR: Councillors Unrau, Wieler, Friesen, Jarema, Wilcox
Reeve Christoffersen

AGAINST: Councillor Voesenek

Notice of Motion

Adjournment

30/10

Unrau - Friesen

BE IT RESOLVED THAT that Council now adjourns. Time of day: 4:10 pm.

FURTHER BE IT RESOLVED THAT the February Council meeting be held on February 8th, 2010 at 9:00 a.m.

“Carried”

Valorie Unrau, CMMA
Chief Administrative Officer
(subject to errors and/or omissions)

Neil Christoffersen
Reeve